



HEALTH, SAFETY & ENVIRONMENTAL PROGRAM

Section: Employee Safety Training

PREPARED BY: HEALTH AND SAFETY TEAM

DATE OF ORIGIN: 02/02/2023

REVISION # 1

OF PAGES: 2

EMPLOYEE SAFETY TRAINING

PURPOSE

The Occupational Health and Safety Act requires that workers receive information, instruction and competent supervision to protect their safety. AE believes that effective training is absolutely essential for all workers and their safety.

SCOPE

Worker / Supervisor Training

All workers will have an orientation session prior to beginning work. This will include:

- Review of the New Worker Orientation: in-person and/or digitally

Supervisors will also receive:

- MOL Supervisor Awareness training online

Worker Awareness

All workers will receive the mandated "Worker Awareness" training either in-person or digitally.

First Aid

The company follows the WSIB regulations for worker training in Standard First Aid / CPR for the workplace.

WHMIS

All employees will receive WHMIS training as required by current legislation.

Fire Prevention

Employees will review the section of the AE HSE program which includes fire extinguisher use and monthly inspection. Employees will also review fire prevention and protection for 3003 Page St.

Transportation of Dangerous Goods

Required employees will be trained in the transportation of dangerous goods by a qualified third-party instructor. Training is currently required every 3 years.

Driver Training (MTO regulations where applicable)

Drivers may be required to obtain specific classes of licences (ie. AZ, DZ)

Forklift Operator

All workers who operate a forklift will be trained by a qualified third-party instructor.

Crane Operation

All workers who operate overhead and mobile 0-8 cranes will be trained by a qualified third-party instructor.

Joint Health and Safety Committee- Part 1 and 2 certification (where applicable)

Surface Miner Training Program - Common Core



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The Surface Miner Program is a series of training standards designed to ensure all workers in surface mines are trained to do their job safely. Some AE employees may be trained in the three Common Core Modules – ‘Work Safely in the Job Environment’, ‘Lock and Tag’ and ‘Operate Hand and Power Tools’.

Job Specific Training

Training may be required for some employees working in specialized jobs or performing certain tasks. Training may include written procedures or instructions or formalized courses and training sessions.

Annual Health and Safety Meeting

The company may convene a meeting annually to address Health and Safety. This meeting is designed to be a general review of the company’s health and safety policy, program and individual responsibilities of all parties. The meetings may be conducted in-person or virtually.

REQUIREMENTS

Legislation:

WSIA

OHSA: Sections 9, 37, various