



HEALTH, SAFETY &  
ENVIRONMENTAL MANUAL

## 14.2 Site Emergency Response

Revision Number: **R0**

Number of Pages: **2**

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10/01/2024

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### SITE EMERGENCY RESPONSE

#### PURPOSE

The OHSA requires that Emergency Response procedures be developed for each workplace. This section outlines the requirements necessary to develop these procedures.

#### SCOPE

##### Hazard identification

The site was reviewed for specific onsite hazards and considered the following items:

- building location / layout
- fire hazards
- environmental concerns
- SDS review
- processes (shop)

##### Emergency Resources

Resources include:

- 911 emergency system
- emergency contact list / hospital information
- fire prevention and protection plan
- first aid kits / trained workers in CPR
- spill kits
- WHMIS training
- repair and maintenance procedures and employee training

##### Communication Systems

Equipment includes:

- Telephone landlines
- Cell phones
- 2-way radios

##### Procedures

- The fire prevention and protection plan is available and posted on the safety board in the lunchroom, or in a portable safety binder available on site. It includes information for fire devices, inspections and evacuation in case of an emergency.
- Emergency phone numbers, supervisor numbers, hospital information and the site location is posted on the safety board in the shop lunchroom.
- The shop and office building is inspected at least monthly.
- A current JHSC has been established and meets every 3 months.
- Training needs are reviewed as required for first aid/CPR, WHMIS and other training.
- A first aid kit and defibrillator are available in the shop lunchroom.



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#### REQUIREMENTS

**Legislation:**

Occupational Health and Safety Act, Section 25(2)(h)

**Training:**

Employees will understand that the workplace has emergency procedures and contact information posted on the safety board.