
 <b>HEALTH, SAFETY &amp; ENVIRONMENTAL MANUAL</b>	<b>14.6 Work Conditions</b>			
	Revision Number: <b>R0</b>		Number of Pages: <b>2</b>	
	Revision Date:	Approval Date: 10/01/2024	Effective Date: 10/01/2024	SIGNATURE: 

## WORK CONDITIONS

### PURPOSE

These procedures are in place to ensure employees understand work conditions and regulations for industrial hygiene.

### SCOPE

#### **Working Alone**

Management must take every effort to avoid persons working alone. When it cannot be avoided, the following steps must be implemented before work begins:

- A worker assigned by a supervisor to work alone in a workplace shall be well trained, experienced and a competent person.
- Means of communication with the worker must be provided in the form of appropriate two-way radio contact and/or cell phone.
- A plan to check-in with the supervisor throughout the shift at regular intervals must be established.
- The use of a working alone monitoring app and vehicle GPS may be used. If at check-in, contact with the worker cannot be made, the site must be visited immediately, if possible, by a supervisor or other workers. If no one can check immediately, then emergency services (911) may be called.
- The worker must communicate at the end of the shift that work has stopped.

#### **After Hours**

In addition to the above procedures, the following applies when working alone after hours:

- The contact and check-in policy must be confirmed. It may involve different supervisors or different means of communication.
- A spouse or family member must know your work location and schedule. They also need to have the supervisor's contact information.

#### **Industrial Hygiene**

Where a worker is exposed to a potential hazard of injury to the eye due to contact with a biological or chemical substance, an eyewash fountain shall be provided.

- Where a worker is exposed to a potential hazard of injury to the skin due to contact with a substance, a quick-acting deluge shower shall be provided.
- The emergency eyewash and deluge shower described above must:
  - a) be clearly marked with a sign or label;
  - b) be located or installed in a conspicuous place near where the hazardous biological or chemical agent is kept or used;
  - c) be readily accessible to workers; and
  - d) have instructions for its use displayed on the equipment or treatment or as near to it as is practical.
- An industrial establishment shall be adequately ventilated by either natural or mechanical means such that the atmosphere does not endanger the health and safety of workers.
- Replacement air shall be provided to replace air exhausted. The replacement air shall,
  - a) be heated, when necessary, to maintain at least the minimum temperature in the workplace;
  - b) be free from contamination with any hazardous dust, vapour, smoke, fume, mist or gas; and



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- c) enter in such a manner so as,
  - I. to prevent blowing of settled dust into the workplace,
  - II. to prevent interference with any exhaust system, and
  - III. not to cause undue drafts.
- The discharge of air from any exhaust system shall be in such a manner to prevent the return of contaminants to any workplace.
- An enclosed workplace shall be at a temperature,
  - a) suitable for the type of work performed; and
  - b) not less than 18° Celsius.
- No food, drink or tobacco shall be taken into, left, or consumed in any room, area or place where any substance that is poisonous by ingestion is exposed.
- Where workers are exposed to a substance that,
  - a) is poisonous by ingestion; and
  - b) can contaminate the skin,shower rooms and individual lockers for street and work clothes shall be provided.
- A place suitable for eating purposes shall be provided where,
  - a) thirty-five or more workers are employed; or
  - b) there is any room, area, or place in which there is exposure to a substance that is poisonous by ingestion.