



### SIGNAL PERSON INSTRUCTION

Project Name:	Supervisor Name:
Date:	Time:

**All signallers and drivers at this project must receive oral and written instructions for their duties as required. All signallers must be trained competent workers. Please complete the following checklist with signallers and drivers:**

	check
Wear all required high-visibility clothing and PPE	<input type="checkbox"/>
Sign(s) placed for equipment / trucks reversing	<input type="checkbox"/>
Be aware of equipment/ vehicle blind spots	<input type="checkbox"/>
Signallers / drivers understand all hand signals	<input type="checkbox"/>
Signallers stand where operator/driver can see you	<input type="checkbox"/>
Signallers stay out of vehicle path	<input type="checkbox"/>
Signallers make eye contact with operator before you signal or change position	<input type="checkbox"/>
Signallers make eye contact with operator or driver before approaching vehicle	<input type="checkbox"/>
Drivers stop if they lose sight of signaller	<input type="checkbox"/>
Signalling requires your full concentration	<input type="checkbox"/>
Understand all emergency procedures	<input type="checkbox"/>
Know your work zone(s)	<input type="checkbox"/>
Follow safe instructions from your supervisor	<input type="checkbox"/>

List below locations of work areas and any special instructions for signaller / drivers:

**Supervisor signature:**



**SIGNALLERS**

I have received instructions and understand all my signalling duties for this project:

NAME	SIGNATURE	DATE

**OPERATORS / DRIVERS**

TRUCK DRIVERS SHALL NOT REVERSE NEAR WORKERS OR PEDESTRIANS WITHOUT A SIGNALLER.

I understand the procedures, including reversing and agree to obey all signs / signaller instructions:

NAME	SIGNATURE	DATE