
 HEALTH, SAFETY & ENVIRONMENTAL MANUAL	8.1 Legislation and Other Requirements			
	Revision Number: R0		Number of Pages: 4	
	Revision Date:	Approval Date: 10/01/2024	Effective Date: 10/01/2024	SIGNATURE: 

LEGISLATION AND OTHER REQUIREMENTS PROCEDURE

PURPOSE

The purpose of this procedure is to identify and ensure that J-AAR is in compliance with all legislation, regulations, standards, and any other requirements which may apply to the scope of work undertaken.

SCOPE

This procedure applies to J-AAR worksites and projects and includes all legislation, regulations, standards, and any other requirements which may apply to the scope of work undertaken.

Legislation and Other Requirements

J-AAR has identified the following as applicable to our scope of work.

There may be additional municipal or regional regulations depending on the area and work being performed. Project Managers must consult with local authorities before commencing work.

Employment Standards

- Employment Standards Act, 2000, S.O. 2000, c. 41

Construction and Industry

- Occupational Health and Safety Act, R.S.O. 1990, c. O.1
- O. Reg. 420/21: NOTICES AND REPORTS UNDER SECTIONS 51 TO 53.1 OF THE ACT - FATALITIES, CRITICAL INJURIES, OCCUPATIONAL ILLNESSES AND OTHER INCIDENTS
- O. Reg. 381/15: NOISE
- O. Reg. 297/13: OCCUPATIONAL HEALTH AND SAFETY AWARENESS AND TRAINING
- O. Reg. 490/09: DESIGNATED SUBSTANCES
- O. Reg. 632/05: CONFINED SPACES
- O. Reg. 278/05: DESIGNATED SUBSTANCE - ASBESTOS ON CONSTRUCTION PROJECTS AND IN BUILDINGS AND REPAIR OPERATIONS
- O. Reg. 213/91: CONSTRUCTION PROJECTS
- R.R.O. 1990, Reg. 860: WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM (WHMIS)
- R.R.O. 1990, Reg. 851: INDUSTRIAL ESTABLISHMENTS
- R.R.O. 1990, Reg. 833: CONTROL OF EXPOSURE TO BIOLOGICAL OR CHEMICAL AGENTS
- R.R.O. 1990, Reg. 1101: FIRST AID REQUIREMENTS
- Smoke-Free Ontario Act, 2017, S.O. 2017, c. 26, Sched. 3
- O. Reg. 87/13: TRAINING REQUIREMENTS FOR CERTAIN COMPULSORY TRADES
- Workplace Safety and Insurance Acts, 1997 - O. Reg 35/08: Return to Work and Re-employment - Construction Industry

Environmental

- Environmental Protection Act, R.S.O. 1990, c. E.19
- O. Reg. 406/19 ON-SITE AND EXCESS SOIL MANAGEMENT
- O. Reg. 224/07 SPILL PREVENTION AND CONTINGENCY PLANS



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- O. Reg. 675/98 CLASSIFICATION AND EXEMPTION OF SPILLS AND REPORTING OF DISCHARGES
- R.R.O. 1990, Reg. 360 SPILLS
- R.R.O. 1990, Reg. 347 GENERAL - WASTE MANAGEMENT

Vehicles

- Highway Traffic Act, R.S.O. 1990, c. H.8
- O. Reg. 185/22: PORTABLE TRAFFIC CONTROL SYSTEMS
- O. Reg. 133/21: ELECTRONIC DOCUMENTS
- Ontario Regulation 398/16 (Road-Building Machines)
- O. Reg. 419/15: DEFINITIONS OF COMMERCIAL MOTOR VEHICLE AND TOW TRUCK
- O. Reg. 366/09: DISPLAY SCREENS AND HAND-HELD DEVICES
- O. Reg. 199/07: COMMERCIAL MOTOR VEHICLE INSPECTIONS
- O. Reg. 555/06: HOURS OF SERVICE
- O. Reg. 363/04: SECURITY OF LOADS
- O. Reg. 512/97: CRITICAL DEFECTS OF COMMERCIAL MOTOR VEHICLES
- O. Reg. 424/97: COMMERCIAL MOTOR VEHICLE OPERATORS' INFORMATION
- O. Reg. 340/94: DRIVERS' LICENCES
- R.R.O. 1990, Reg. 611: SAFETY INSPECTIONS

Safety Standards

- Technical Standards and Safety Act, 2000, S.O. 2000, c. 16
- O. Reg. 219/01 OPERATING ENGINEERS
- O. Reg. 217/01: LIQUID FUELS
- O. Reg. 214/01: COMPRESSED GAS
- O. Reg. 223/01: CODES AND STANDARDS ADOPTED BY REFERENCE



Updates and Changing Legislation

The J-AAR health and safety team will monitor legislation, regulations and standards for any updates that are applicable. Senior management will be advised of any relevant changes.

Required Postings in the Workplace

The following documents are required to be posted and/or available at all J-AAR projects if applicable:

- Notice of Project (if applicable)
- Form 1000
- "Health and Safety Starts Here" Poster
- Form 82 "In Case of Injury" Poster
- A copy of the Occupational Health and Safety Act
- J-AAR HSE Policy and Manual
- Workplace Violence and Harassment Policy
- Names and emergency contact information
- Names of qualified first aiders

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- Names of Health and Safety Rep or JHSC members
- Emergency procedures
- Rescue plans when required
- Map to nearest hospital
- First aid inspections
- First aid inventory/order sheet
- Traffic Control Plan (if applicable)
- MLITSD correspondence (if applicable)

The J-AAR health and safety team will ensure compliance while doing workplace hazard reviews.

PROCEDURE

Assessment

- The J-AAR health and safety team will assess J-AAR's scope of work and determine relevant legislation and other requirements.

Compliance

- The J-AAR health and safety team, project managers, superintendents, supervisors and senior management will ensure that all J-AAR worksites are in compliance with all identified requirements.

Inspections

- J-AAR supervisors and health and safety reps will perform workplace inspections at required intervals to ensure continued compliance.

Re-assessment

- The J-AAR health and safety team will keep abreast of all changes to requirements and legislation.
- When changes do occur, the health and safety team will brief senior management and changes will be made.

Communication

- All changes made will be communicated to the relevant workplace parties.



Repeat

- This procedure requires a constant cycle of assessment and communication as long as work continues.

RESPONSIBILITIES

Senior Management

- Ensure that all applicable legislation and other requirements are identified.
- Ensure the company works in compliance with all identified requirements.
- Review and approve any changes required.
- Ensure that all projects are in compliance with the identified requirements.

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- Communicate with supervisors to ensure compliance and to keep them aware of any changes anticipated.

Supervisors

- Ensure compliance by completing weekly project inspections.
- Ensure all documentation is posted as required.
- Communicate any compliance issues with management.
- Ensure all work carried out under their supervision is carried out in compliance with the identified requirements.

Workers

- Work in compliance with all requirements.
- Help ensure compliance by informing your supervisor of any hazards.

Health and Safety Team

- Identify all required legislation and other requirements applicable to J-AAR's scope of work.
- Monitor compliance and ensure all documentation is up to date.
- Advise senior management of any changes to requirements.
- Conduct evaluations with senior management.
- Ensure all J-AAR worksites are compliant by performing periodic hazard reviews.

Health and Safety Committee/Rep

- Ensure compliance of all requirements when performing inspections.
- Report all issues found to J-AAR supervision.

Subcontractors

- Work in compliance with all identified requirements.

Visitors

- Always remain in compliance with all identified requirements while on J-AAR locations.